



Notice to Financial Aid Students Withdrawing from Classes

If you are receiving any type of financial aid funds and are withdrawing from a class, bring this completed form to the Financial Aid office at any campus location or email the completed form to lezell1@jeffersonstate.edu. **It is imperative that you speak with a financial aid representative before you submit the course withdrawal form to Admissions. Withdrawing from a course can affect your financial aid eligibility.**

Name: _____ Student ID (A number): _____

Street Address: _____

City: _____ State: _____ Zip Code: _____ Phone Number: _____

List the classes you are withdrawing from:			
Course Name:		Credit Hours:	
Course Name:		Credit Hours:	
Course Name:		Credit Hours:	
Course Name:		Credit Hours:	

If you are withdrawing completely, do you plan to return to JSCC?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If you are receiving any type of financial aid and you are considering withdrawing from a course, you need to consider the following:

- If your financial aid funds have not disbursed, withdrawing may affect the amount of the disbursement.
- If you are completely withdrawing from all courses, you may owe a repayment. The Financial Aid office will use the withdrawal date from your official course withdrawal form to determine how much, if any, financial aid funds must be repaid.
- Withdrawing will affect your academic progress, which could impact your eligibility for financial aid. Consult a financial aid representative to determine if your eligibility will be affected.
- If you will be enrolled in less than 6 credit hours after the withdrawal, your student loan eligibility will be affected.
- If you are a work-study student and will be enrolled in less than 6 credit hours after the withdrawal, you will no longer be eligible for your current work-study position.

Student Signature: _____ Date: _____

- **You must submit the appropriate course withdrawal form to Admissions to officially withdraw from a course.** Submitting this form will not withdraw you from a course.
- If you received a loan and will be enrolled in less than 6 credit hours after the withdrawal, you will be required to complete exit counseling.

If you have any questions about how withdrawing will affect your financial aid, visit the Financial Aid office at your campus location, call (205) 856-6079, or email lezell1@jeffersonstate.edu.

Office Use Only:	
Form Received By: _____ (Initial)	Form Processed By: _____ (Initial)



Direct Loan Borrower Rights and Responsibilities

Complete this form if you received a loan and will be enrolled in less than 6 credit hours after the withdrawal.

Name: _____ Student ID (A number): _____

I have the right to:

- written information on my loan obligations and information on my rights and responsibilities as a borrower;
- a copy of my MPN either before or at the time my loan is disbursed;
- a grace period and an explanation of what this means;
- notification, if the Department transfers your loan to another servicer without your consent;
- a disclosure statement received before I begin to repay my loan, that includes information about interest rates, fees, the balance I owe, and a loan repayment schedule;
- deferment or forbearance of repayment for certain defined periods, if I qualify and if I request it;
- prepay my loan in whole or in part anytime without an early-repayment penalty; and
- documentation when my loan is paid in full.

I am responsible for:

- completing exit counseling before I leave school or drop below half-time enrollment;
- repaying my loan according to my repayment schedule even if I do not complete my academic program, I am dissatisfied with the education I received, or I am unable to find employment after I graduate;
- notifying my lender or loan servicer if I
 - move or change my address,
 - change my telephone number,
 - change my name,
 - change my Social Security number, or
 - change employers or my employer's address or telephone number changes;
- making monthly payments on my loan after my grace period ends, unless I have a deferment or forbearance; and
- notifying my lender or loan servicer of anything that might alter my eligibility for an existing deferment or forbearance.

If you received a loan and will be enrolled in less than 6 credit hours after the withdrawal, you will be required to complete exit counseling.

Student Signature: _____ Date: _____