Show me the manner in which a nation or community cares for its dead and I will measure with mathematical exactness the tender sympathies of its people, their respect for the law of the land and their loyalty to high ideals.

- W. Gladstone

The aims and purposes of the Funeral Service Education Program focus on funeral service as a profession. They are as follows:

A. To provide a knowledge base upon which the students can build a successful funeral service practice.
B. To provide accessible, economical education to all apprentices who seek it.
C. To instill a keen sense of ethics that will remain with the student in all endeavors.
D. To aid in the process of providing all funeral service practitioners with continuing education.
E. To provide an awareness of the students' responsibility to their profession and to their clients.
F. To improve the public image of the funeral service profession.
G. To assist practicing funeral directors in the operations of their firms.
H. To provide a location for forums on topics of interest to funeral service professionals.
I. To insure that the quality of instruction in funeral service courses equals or surpasses that of more traditional areas of study.

Jefferson State does not discriminate on the basis of race, color, national origin, sex, disability, or age in its admissions, programs and activities in compliance with Title VI and VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title IX of the Educational Amendments of 1972 and the Americans with Disabilities Act of 1990.

For More Information Contact
Venus N.R. Smith, Program Coordinator
vriley@jeffersonstate.edu
Jzyk Ennis, Instructor
jennis@jeffersonstate.edu

CALL LOCAL
(205) 856-7841 or (205) 856-7852
In Alabama Call Toll Free
1-800-239-5900
FAX (205) 856-7804
www.jeffersonstate.edu/fse

The aims and purposes of the Funeral Service Education Program focus on funeral service as a profession. They are as follows:

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This program is designed for students who are full-time employees of a funeral home. The Funeral Service Education Program is based upon the concept of cooperative education. It is designed for those who have a state board sanctioned apprenticeship and who are actively seeking to satisfy their particular state licensing requirements. Students must complete an apprenticeship specified by the state in which they expect to practice before they will be eligible for licensure. The Funeral Service Education program at Jefferson State Community College is accredited by the American Board of Funeral Service Education (ABFSE), 3414 Ashland Avenue, Suite 5, St. Joseph, Missouri 64506 (816) 233-3747. Web: www.abfse.org The annual passage rate of first-time takers on the National Board Examination (NBE), graduation rates and employment rates for the most recent three-year period for this institution and all ABFSE accredited funeral service education programs is posted on the ABFSE web site (www.abfse.org).

The students are given a broad understanding of funeral home operation, funeral directing, public health and embalming along with a foundation in communication skills, social science and applied science. The Funeral Service Education Program requires that graduates complete the National Board Examination in order to graduate as well as any of the state board examinations. (www.theconferenceonline.com)

Funeral Service Education students must complete all requirements for the Associate in Applied Science Degree within four semesters of initial enrollment in the FSE Program. The director of the program may grant an extension of three semesters. Students requesting an extension must have a cumulative 2.0 GPA. If a student receives a "D" or "F" at any time during the three semester extension, the student will not be allowed to continue in the program. Students must apply for the extension during registration of their fifth semester. Students who do not complete the Distance Learning Option within four semesters may not enroll in distance learning courses. Students enrolled in distance learning courses may transfer to on campus courses at any time. Once a student elects to take on campus courses that student may not take distance learning courses except in the case of extreme hardship. Hardships must be submitted to the Program Coordinator in writing and must meet the approval of all faculty who teach FSE courses. Work schedules will not be considered as hardships. Students who do not complete requirements in the specified time must repeat all FSE and BIO requirements. Persons convicted of a felony offense should contact their state board of funeral service regarding eligibility for licensure.

The Funeral Service Certificate is designed for those interested only in Funeral Directing. The curriculum is based upon the curriculum used for funeral directing licensing exams in several states. The academic program is designed to meet specific state or professional needs. It is not accredited by the American Board of Funeral Service Education. Students graduating from this program are not eligible to take the National Board Examination or any state board examination for which graduation from an ABFSE accredited program is required.

### Associate in Applied Science Degree

#### Required Major Courses: (52 hours) Credit Hours

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<td>FSE 145</td>
<td>Basic Accounting Procedures for FS</td>
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<td>FSE 228</td>
<td>Internship</td>
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<td>FSE 230</td>
<td>Funeral Service Comprehensive Review*</td>
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<td>BIO 111</td>
<td>Human Biology</td>
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#### Required Degree Courses: (15 hours)

1. ENG 101 English Composition 3
2. ENG 102 or SPH 106 or 107 3
3. MTH 100, 110 or 116 3
4. PSY 200 or SOC 200 3
5. Humanities and Fine Arts Elective: (Art, Humanities, Religion, Theater Arts, Philosophy, Literature, Music, Foreign Language) 3

* Must be taken last semester before graduation

Students have two options for completion of the Program, enrollment dates are spring and fall semesters:

1. Four semesters, two days per week.
2. Four semesters, distance learning. Please note the Distance Learning options has on-campus requirements.

> Orientations are mandatory for distance learning. Dates will be posted on the Jeff State website and semester schedules.

Students must sign a contract for the option they choose.

Students must take the National Board Exam (NBE) to meet graduation requirements.

See the Jefferson State Community College Catalog for the FSE Program American with Disability Act statement.

### Program Admission Requirements

1. Current valid apprenticeship with the state board of funeral service within the state that he or she plans to practice.
2. Fifteen semester hours (25-quarter hours) of FSE faculty approved English, math, social science and humanities courses.

(See Required Degree Courses)

#### Required Courses for:

- **Funeral Service Certificate:** (27 hours)
- **Funeral Service Certificate:** (36 hours)

#### See College Catalog

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Standard 11.5.1. of the American Board of Funeral Service Education Accreditation Manual states: So that the public and prospective students can easily access these statistics, programs must include the following statements on their website and in the institution’s catalog: “National Board Examination scores, graduation rates, and employment rates for this and other ABFSE-accredited programs are available at www.abfse.org. To request a printed copy of this program’s scores and rates contact: Venus N.R. Smith, Funeral Service Education Program, HMB G-9, vriley@jeffersonstate.edu, 205-556-7841 or website: http://www.jeffersonstate.edu/programs/funeral-service-education/