

Appendix II

COVID-19 ACTIVE SCREENING QUESTIONNAIRE

Your health and well-being are of the utmost importance and we are taking measures to keep the College a safe environment for students, employees, and the public. Therefore, anyone utilizing on-campus facilities will be screened by having their temperature taken and completing the questionnaire below. This process will be repeated with each campus visit.

1. Within the last 14 days, have you experienced a new cough that you cannot attribute to another health condition?
☐ YES
☐ NO
2. Within the last 14 days, have you experienced new shortness of breath that you cannot attribute to another health condition?
☐ YES
☐ NO
3. Within the last 14 days, have you experienced a new sore throat that you cannot attribute to another health condition?
☐ YES
☐ NO
4. Within the last 14 days, have you experienced a new muscle ache that you cannot attribute to another health condition or specific activity such as exercise?
☐ YES
☐ NO
5. Within the last 14 days, have you had a temperature of 100.4° or above or a sense of having a fever?
☐ YES
☐ NO
6. Within the last 14 days, have you had close contact with anyone who is currently sick with or suspected or confirmed COVID-19 without the use of appropriate PPE? (*Note: Close contact is defined as within six feet for more than 15 consecutive minutes*)
☐ YES
☐ NO

If the individual responds “YES” to any of the questions above, they will not be allowed entry until determined otherwise by a designated College official.

Appendix III
Protocols for COVID-19 Positive Student

1. Students should not come to campus if they have symptoms of COVID-19, if they have tested positive for COVID-19, if they are awaiting test results, or if they have been exposed to someone with COVID-19 symptoms or a confirmed or suspected case.
2. Students should immediately notify their instructor if they have tested positive for COVID-19 or if they are awaiting test results. Instructors will notify their direct supervisors and the Vice-President of Academic Affairs.
3. If a student tests positive, the College will determine whether health department has been informed. If not, the College will need to report the positive result to the health department. The student should also be asked where he/she went while on-campus and with whom they came in contact.
4. Maintenance staff will be informed of the positive result and the potentially affected areas for cleaning and sanitizing purposes.
5. Instructors will keep a record of student attendance for contact tracing.
6. If a student has tested positive, all students in attendance within fourteen days of the last day the student was on-campus will be informed of the positive test result while maintaining confidentiality. Those students, any other contacts, and the instructor should stay home, self-monitor symptoms, and follow CDC guidance if symptoms develop. If the remaining students and instructor do not get tested for COVID-19, they will need to remain off campus for 14 days if they develop no symptoms. The instructor will ensure that isolated or quarantined students continue to have access to course content and instruction.
7. The student should send confirmation of the positive test result to the instructor. The instructor will forward that information to their direct supervisor and the Vice-President of Academic Affairs. The College will post general information pertaining to the positive test result on the website.
8. The College will notify ACCS of the positive test result and the steps the College has taken.