



JSCC Distinguished Retiree Award Procedure

1. Who can be nominated?

Any employee of Jefferson State who retired from the college or who qualified to retire at the time he/she left the college.

2. Who can submit a nomination?

All retirees, current Jefferson State employees, and members of the community are invited to submit nominations.

3. How do I nominate someone?

- a) Obtain permission to nominate the person you wish to nominate.
- b) Submit the required information by 4:00 p.m. on October 7, 2020 via:
 - a. Email to libbyholmes@jeffersonstate.edu
 - b. Submit online at www.jeffersonstate.edu/retiree
 - c. Mail or hand deliver to:

Jefferson State Community College Attn: Libby Holmes
Office of Community Outreach Fitzgerald Student Center 308
2601 Carson Road
Birmingham, AL 35215

Criteria for Selection

The nominees will be evaluated according to post-retirement accomplishments or contributions in the following areas:

- 1. Health, physical, cultural, or social well-being of the community (local, state or national).
- 2. Education at any level.
- 3. Enrichment of the lives of those in his/her community.
- 4. Other contributions or accomplishments not included above.



2020 JSCC Distinguished Retiree Award Nomination

Section I. Nominee's Information

Name of the Nominee: _____

Contact Information for the Nominee:

Home phone: _____ Cell phone: _____

Email: _____

What was the nominee's role, position, department, etc. at JSCC? _____

Section II. Nominator's Information

Name of the Nominator: _____

Contact Information for the Nominator:

Home phone: _____ Cell phone: _____

Email: _____

How long have you known the person you are nominating? _____

In what capacity do you know the person you are nominating? _____

Section III. Nomination Narrative

Please attach a maximum 500-word narrative that addresses the nominee's post-retirement accomplishments or contributions in at least one of the areas listed under "Criteria for Selection". **More than one area may be addressed. A resume/vita may be included but the nominator MUST also include a narrative that emphasizes the contributions that are being cited for the nomination.**