

Jefferson State Community College

Adjunct Instructor Vacancy Announcements

Adjunct Position: Retired faculty members who return to the college to teach.

Qualifications:

- **Academic teaching fields** (i.e., English, math, history, biology, nursing, etc.) require a Master's degree with eighteen (18) graduate semester hours in the teaching field from a regionally accredited institution.
- **Advisor and Recruiter** (Assist in promoting various services offered by the college, serve as a college representative at various meetings, etc.) Qualifications may vary.
- **Technical teaching fields** (i.e., automotive technology, drafting, machine tool, electrical technology, etc), require an Associate degree with a major in the assigned teaching area from a regionally accredited institution, and three (3) years of successful full-time experience as a practitioner in the technical field. Certifications or licenses (required in some teaching fields) must be valid and current.

Salary: Local Salary Schedule.

Application Deadline: Ongoing

Application Procedure: Submit application materials to Human Resources, Room 104 GWH.

1. A completed Jefferson State Community College application specific to this position
2. Current resume.
3. Transcripts (unofficial copies will be accepted before the deadline but official transcripts must be on file before an offer of employment).
4. Copies of current licensure (if applicable)

Jefferson State Community College employment applications are available at www.jeffstateonline.com and from:

Human Resources Office
2601 Carson Road
Birmingham, AL 35215-3098
Phone: (205) 856-7764 or 856-7899
Fax: (205) 856-7720

It is the official policy of the Alabama Department of Postsecondary Education and Jefferson State Community College, including postsecondary institutions under the control of the State Board of Education, that no person shall, on the grounds of race, color, disability, gender, religion, creed, national origin, or age be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment. Jefferson State Community College will make reasonable accommodations for qualified disabled applicants or employees. Applicants must adhere to the College's prescribed interview schedule and must travel at their own expense. The College reserves the right to withdraw this job announcement any time prior to the awarding.

Note: *In accordance with Alabama Community College System policies and procedures, the applicant chosen for employment will be required to sign a consent form for a criminal background check. Employment will be contingent upon receipt of a clearance notification from the criminal background check.*