

We Want to Help You!

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Business Management Program



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Business Management Program



The Business Management Program offers options in Banking and Finance and Business Management. The Banking and Finance option helps the student develop skills appropriate for employment in the financial services industry. The Business Management curriculum enables an individual to acquire the necessary skills in order to find employment in the business area upon graduation.

Upon successful completion of the prescribed course of study, students are awarded an Associate in Applied Science Degree (AAS), and/or an Advanced Certificate and/or a Certificate. Check with your four-year institution for the transferability of courses in this program. These options are not designed to transfer to a four-year institution.

Since some of the courses are offered only once a year, it is recommended that students check with an advisor for course rotations and intersperse general courses with major courses to complete the program in a timely manner.

The program is accredited by the Southern Association of Colleges and Schools (SACS) and the Accreditation Council for Business Schools and Program (ACBSP).

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Curriculum

Courses required for Business Management Degree

- Banking and Finance Option (AAS C229)**
- Business Management Option (AAS C043)

General Courses (18 hours)

ENG 101 English Composition I	3
SPH 107 Fundamentals of Public Speaking or	
SPH 106 Fundamentals of Oral Communication	3
MTH Elective * (A116) MTH 100 or MTH 116 or	
higher level math course	3
Lab Science Elective (ASCI):.....	4
(astronomy, biology, chemistry, physical science, physics)	
Humanities and Fine Arts Elective: (AHUM)	3
(art, humanities, religion, theatre, music philosophy,	
foreign language, literature)	
PED/HED Elective	2

*Banking Option students must take MTH 100, not MTH 116.

Major Courses (24 hours)

ECO 231 Principles of Macroeconomics	3
ECO 232 Principles of Microeconomics	3
ACT 145 Basic Accounting Procedures or	
BUS 241** Principles of Accounting I	3
BUS 146 Personal Finance	3
BUS 263 Legal and Social Environment of Business	3
BUS 285 Principles of Marketing	3
MST 111 Elements of Supervision	3
CIS 146 Microcomputer Applications	3

**Banking Option students must take BUS 241, not ACT 145.

Courses specific to each option.

Banking and Finance Option (20 hours)

BFN 100 Principles of Banking	2
BFN 101 Law and Banking: Principles	2
BFN 102 Law and Banking: Applications	2
BFN 280 Real Estate Finance	2
BFN 205 Money and Banking	3
BUS 215 Business Communication	3
BUS 242 Principles of Accounting II	3
CIS 113 Spreadsheet Software Applications	3
Total Credit Hours	62

Business Management Option (21 hours)

BUS 100 Introduction to Business	3
BUS 215 Business Communication	3
BUS 275 Principles of Management	3
MST 201 Human Resource Management	3
MST 215 Small Business Management	3
ACT 249 Payroll Accounting	3
BUS, ACT, CIS, MST or OAD Elective	3
Total Credit Hours	63

** For more information on the Banking and Finance Option, contact Jesse Bryson at (205) 856-7845 or jrbryson@jeffersonstate.edu.

Courses required for Business Management Advanced Certificate

- Banking and Finance Option (CER C229)
- Business Management Option (CER C043)

Banking and Finance Option

ENG 101 English Composition I	3
MTH 100 Intermediate College Algebra	3
CIS 146 Microcomputer Applications	3
Humanities and Fine Arts Elective: (AHUM)	3
(art, humanities, religion, theatre, music, philosophy,	
foreign language, literature)	
BFN 100 Principles of Banking	2
BFN 101 Law and Banking: Principles	2
BFN 102 Law and Banking: Applications	2
BFN 205 Money and Banking	3
BUS 241 Principles of Accounting I	3
BUS 242 Principles of Accounting II	3
BFN 280 Real Estate Finance	2
CIS 113 Spreadsheet Software Applications	3
Total Credit Hours	32

Business Management Option

ENG 101 English Composition I	3
MTH Elective (A116) MTH 100 or MTH 116 or	
higher level math course	3
Humanities and Fine Arts Elective: (AHUM)	3
(art, humanities, religion, theatre, music, philosophy,	
foreign language, literature)	
CIS 146 Microcomputer Applications	3
MST 111 Elements of Supervision	3
MST 201 Human Resource Management	3
ACT 145 Basic Accounting Procedures or	
BUS 241 Principles of Accounting I	3
BUS 146 Personal Finance	3
MST 215 Small Business Management	3
BUS, ACT, CIS, MST or OAD Elective	3
Total Credit Hours	30

Courses required for Business Management Certificate

- Banking and Finance Option (STC C229)
- Business Management Option (STC C043)

Banking and Finance Option

ENG 101 English Composition I	3
MTH 100 Intermediate College Algebra	3
CIS 146 Microcomputer Applications	3
BFN 100 Principles of Banking	2
BFN 101 Law and Banking: Principles	2
BFN 102 Law and Banking: Applications	2
BFN 205 Money and Banking	3
BFN 280 Real Estate finance	2
BUS 241 Principles of Accounting I	3
BUS 242 Principles of Accounting II	3
Total Credit Hours	26

Business Management Option

ENG 101 English Composition I	3
MTH Elective (A116) MTH 100 or MTH 116 or	
higher level math course	3
CIS 146 Microcomputer Applications	3
MST 111 Elements of Supervision	3
MST 201 Human Resource Management	3
ACT 145 Basic Accounting Procedures or	
BUS 241 Principles of Accounting I	3
BUS 146 Personal Finance	3
MST 215 Small Business Management	3
BUS, ACT, CIS, MST, or OAD Elective	3
Total Credit Hours	27