

Date Adopted: _____

Date Reviewed: Aug 2015

Date Revised: Aug 2015

MST 231 – Management Seminar

I. MST 231 – Management Seminar – 3 Semester Hours

II. Course Description

This course offers study of current problems, issues, and development in the areas of management. Students are guided through individual projects and outside research related to their areas of concentration and/or employment training.

III. Prerequisite

9 hours of MST

IV. Textbook

As assigned by the instructor:

Textbook:

Publisher:

Authors:

V. Course Objectives

These should be the contributions of the course to the major learning outcomes of the program.

The student will:

1. display a knowledge of current management practices through case study.
2. develop a personal philosophy of management.

VI. Course Outline of Topics

1. The student will display knowledge of current management practices through case study by:
 - a) making oral presentations on ten (10) management cases in class and offering solutions to management problems based on knowledge acquired in college courses he/she has taken.
 - b) participating in ten (10) small group discussions and offering solutions to management problems as a committee.
 - c) conducting independent research on current management problems and presenting findings in writing on four (4) cases.
2. The student will develop a personal philosophy of management.
3. The student will give a written description of his/her feeling on how he/she would operate as a manager, including their approach to motivation, leadership, and decision-making, which will be at the end of the course.

VII. Evaluation and Assessment

Evaluation and assessment will be determined by the instructor and specified on the instructor's class syllabus. Grades will be based upon following scale: A = 90 – 100%, B = 80 – 89%, C = 70 – 79%, D = 60 – 69%, and F = below 60%.

VIII. Attendance

Students are expected to attend all classes for which they are registered. Students who are unable to attend class regularly, regardless of the reason or circumstance, should withdraw from that class before poor attendance interferes with the student's ability to achieve the objectives required in the course. Withdrawal from class can affect eligibility for federal financial aid.

IX. Statement on Discrimination/Harassment

The College and the Alabama State Board of Education are committed to providing both employment and educational environments free of harassment or discrimination related to an individual's race, color, gender, religion, national origin, age, or disability. Such harassment is a violation of State Board of Education policy. Any practice or behavior that constitutes harassment or discrimination will not be tolerated.

X. Americans with Disabilities

The Rehabilitation Act of 1973 (Section 504) and the Americans with Disabilities Act of 1990 state that qualified students with disabilities who meet the essential functions and academic requirements are entitled to reasonable accommodations. It is the student's responsibility to provide appropriate disability documentation to the College. The ADA Accommodations Office is in FSC 305 (205-856-7731).