How to Export Test in Bb Learn

1) Go to Course Tools area. Select Tests, Surveys, and Pools.

Announcements
Blogs
Collaboration
Contacts
Course Calendar
Course Messages
Discussion Board
Glossary
Journals
McGraw-Hill Higher Education
Mobile Compatible Test List
Partner Cloud Tools
Rubrics
SafeAssign
Self and Peer Assessment
Send Email
Tasks

2) Go to original test and select Export. Select Save As and Save to local computer.

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3) Go to course to import. Select Import Package. Select File from computer. Under Select Course Materials select Tests, Surveys, and Pools. Select Submit. Wait for Import notification to complete.



4) Go to Course Tools area. Select Tests, Surveys, and Pools. Test imported will be located in list. You can then add to Tests/Assessments in content area.