Accessible course content makes it easier for everyone to read and access your materials and can help improve overall quality and usability. There are many low-effort adjustments you can make to start creating more accessible content.

- Use a font size of at least 12px.
- Ensure that there is sufficient contrast between text and background. The Paciello Group Contrast Analyzer is a great tool.
- Ensure that proper heading styles are used.
- Ensure that a logical heading structure is used.
- Ensure that images have an alternative description that can convey the full meaning of the image.
- Ensure that tables are used for tabular data only.
- Ensure that all tables have column headings.
- Ensure that all lists use built-in list functionality.
- Ensure that all links have text that describes the target.
- Ensure that built-in PowerPoint slide templates are used.
- Don’t use scanned PDFs.
- Ensure that all PDFs are tagged.