

STUDENT INTERN

The Keahey Law Firm located in downtown Homewood is seeking a part-time student intern to work 20 -25 hours per week. Hours are flexible. Duties include: scanning, filing, mailing out letters, etc... to clients, attorney's, and doctors. Assisting with marketing initiatives running office errands.

Pay rate: \$10/hour

Must have valid driver's license

Please contact Caroline at cwildman@mesohelp.com