



www.jeffersonstate.edu

Jefferson 2601 Carson Road Birmingham, AL 35215 205-853-1200	Shelby-Hoover 4600 Valleydale Road Birmingham, AL 35242 205-983-5911	St. Clair-Pell City 500 College Circle Pell City, AL 35125 205-812-2700	Chilton-Clanton 1850 Lay Dam Road Clanton, AL 35045 205-280-8200
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Admission Requirements

For admissions to an Alabama Community College System institution, all students must complete an admission application, submit one primary form of identification, submit an official high school (**after graduation**) or GED transcript and other appropriate documentation prior to beginning the registration process.

- Applicants must present one primary form of identification, such as an unexpired Alabama Driver License or Permit, an unexpired Alabama Identification Card, an unexpired U. S. Passport, an unexpired U.S. Permanent Resident Card, Resident Alien Card – Pre-1997, unexpired Driver License or Instruction Permit from another state or possession that verifies lawful presence, dated 2000 and beyond U. S. Alien Registration Receipt Card (Form I-151) prior to 1978, BIA or Tribal Identification Card with photo, I-797 Form with expiration date.
- All international applicants must provide **Proof of Identity** – Alabama Driver License or State ID, passport **Proof of Immigration Status** – For F-1 students, I-20, Passport, Visa Page, and I-94; all other visa types – Passport, Visa Stamp, I-797, or other proof of status documentation. **Overseas High School/College/University Work** – Students with overseas academic work must have an accredited credential evaluation. High school work requires a “General Evaluation” Report, and College/University level transcripts require a “Catalog Match” Report. Currently, Jefferson State uses Education Perspectives (www.edperspective.org/JSCC) for these evaluations (we will accept NACES accredited evaluations from other companies for high school work only; all college/university level work must be evaluated with Education Perspectives). **English Proficiency Requirements** – passing scores of an English proficiency test. We accept the TOEFL (TOEFL.org) with a score of 61 for internet-based, 173 for computer-based or 500 for written; or IELTS score of 5.5 (IELTS.org). Official results must be sent directly from the testing agencies to Jefferson State (School Code 1352). English 101 with a grade of “C” or higher from another regionally accredited U. S. college/university will waive this requirement. **Financial Documentation** – Affidavit of Support and original bank statements from sponsor showing sufficient funds to cover cost of attendance. Initially, documents can be e-mailed to international@jeffersonstate.edu from your sponsor, but we must have originals by the 1st week of school. **Medical History, Physical, and Immunization Information** – Medical History Form with proof of a physical, proof of immunization, and a Tuberculin Skin Test submitted to the college by the 1st week of school; documentation demonstrating adequate health and life insurance must be maintained during enrollment.
- An applicant who fails to satisfy the requirements above will not be admitted to the institution. Please refer to the guidelines associated with this policy for a complete list of acceptable primary and secondary forms of identification and Visa information. Applicants must submit the documentation in person or through a notarized copy by U.S. Mail by the end of the institution’s published drop/add period.
- All transcripts should be mailed to 2601 Carson Road, Birmingham, AL 35215. College transcripts must be sent directly from the institution. You may have your college transcripts submitted electronically. Jefferson State accepts e-Scrip, Parchment, Clearinghouse, and Credentials. e-mail (admissions@jeffersonstate.edu), mail or hand-delivery to any campus location.

Your admission will not be complete, and financial aid cannot be awarded until all official transcripts have been received.

Jefferson State does not discriminate on the basis of race, color, national origin, sex, disability or age in its admissions, programs, and activities in compliance with Title VI and VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title IX of the Educational Amendments of 1972 and the Americans with Disabilities Act of 1990.

Program Codes

Associate in Applied Science Programs: Degree awarded to students who complete the requirements of a specific career or professional program outlined in this catalog. These programs may contain no less than 60 and no more than 76 semester hours.

C001	Accounting	C236	Hotel/Restaurant Management
C004	Accounting Support Specialist	C254	Industrial Maintenance Technology
C005	Administrative Office Applications Specialist	C140	Law Enforcement
C020	Architectural/Civil Design Technology	C142	Legal Support Specialist
C230	Automotive/Automated Manufacturing Tech	C240	Manufacturing Systems Technology
C030	Baking/Pastry	C151	Medical Support Specialist
C229	Banking and Finance	C160	Networking
C036	Biomedical Equipment Technology	C213	Web Technologies
C043	Business Management	C238	Welding Technology
C049	Child Development Administrator	P098	(Pre) Funeral Service Education
C050	Child Development Educator	P257	(Pre) Histologic Technician
C216	Child Development: After School	P242	(Pre) Medical Laboratory Technology
C055	Computer Aided Drafting/Design	P162	(Pre) Nursing
C056	Computer Programming	P232	(Pre) Paramedic
C059	Construction Management Technology	P172	(Pre) Physical Therapist Assistant
C062	Culinary Apprenticeship	P185	(Pre) Radiologic Technology
C252	Culinary/Nutrition Science Management	P250	(Pre) Respiratory Therapy Program
C255	Cybersecurity	P212	(Pre) Veterinary Technology
C067	Electronics		
C256	Entrepreneurship		

Transfer Programs: Basic degree awarded to students completing a planned university parallel program designed to meet the requirements of the first two years of a Bachelor of Science/Arts degree.

T006	Advertising (UA)	T045	Capstone Nursing
T009	Agricultural Business & Economics (AU)	T046	Career Technical Education (Athens)
T008	Agricultural Communications	T047	Chemistry
T228	Agriscience Education (AU)	T048	Chemistry Education
T011	Agronomy & Soils (AU)	T052	Clinical Laboratory Science/Medical Technology
T013	Animal Sciences	T054	Communication Studies
T014	Anthropology	T057	Computer Science
T234	Apparel and Textiles	T060	Consumer Science (UA)
T019	Applied Mathematics (AU)	T061	Criminal Justice
T022	Architecture (AU)	T064	Dance (UA)
T023	Art Education	T065	Economics (BA Degree)
T024	Art History B.A.	T066	Economics (BS Degree)
T025	Art Studio B.A	T068	Elementary/Early Childhood Education
T026	Art Studio B.F.A.	T222	Emergency Management (JSU)
T027	Associate in Arts	T233	Emergency Medical Services (USA)
T028	Athletic Training	T259	Engineering – Biomedical
T031	Behavioral Science (Athens)	T069	Engineering - Aerospace
T033	Biology	T070	Engineering - Chemical
T034	Biology Education	T071	Engineering - Civil
T037	Biomedical Science (USA)	T072	Engineering - Computer
T038	Biosystems Engineering (AU)	T073	Engineering - Computer Science
T039	Building Science (AU)	T074	Engineering - Electrical
T040	Business	T075	Engineering - Industrial
T041	Business (Huntingdon)	T076	Engineering - Materials
T241	Business (UAB)	T077	Engineering - Mechanical
T042	Business Ed: Middle/High School	T079	English (BA/BS)

T078	English/Language Arts Education: Middle/HS	T253	Liberal Studies
T081	Environmental Science	T149	Mathematics
T237	Exercise Science/Wellness (JSU)	T148	Mathematics Education: Middle/HS
T084	Family and Consumer Sciences (JSU)	T152	Meteorology (USA)
T085	Family & Consumer Sciences/Human Env. Sciences	T159	Music
T089	Fisheries and Aquaculture (AU)	T155	Nursing
T093	Foreign Language	T163	Nutrition
T094	Forestry (AA&MU)	T169	(Pre) Pharmacy (Samford)
T096	French Education: Middle/HS	T170	Philosophy
T099	Gen Studies Human Environmental Science (UA)	T171	Physical Education
T100	General Science Education: Middle/High School	T173	Physics
T101	Geography Ed: Middle/HS	T174	Physics Education
T154	Geography	T177	Political Science
T102	Geology	T178	Poultry Science (AU)
T104	German Education: Middle/HS	T179	Psychology BA or BS
T226	Graphic Design	T180	Public Administration (AU)
T258	Health Care Mgt/Services	T235	Public Health (UAB)
T105	Health Education: Middle/HS	T181	Public Relations
T107	Health, Physical Education & Recreation	T182	Public Safety Administration (Athens)
T109	Health Science (Athens)	T184	Radiologic Sciences
T110	Health Services Administration (AU)	T188	Rehabilitation (Non-Certification) (Troy)
T111	History	T189	Rehabilitation & Disability Studies (AU)
T112	History Education: Middle/HS	T190	Religious Studies
T251	Hospitality Management (Nutrition Option) (University of Montevallo)	T191	Respiratory Therapy/Cardio Science
T153	Hospitality, Sport & Tourism Mgt (Troy)	T224	Restaurant, Hotel Meetings Mgt (UA)
T113	Horticulture (AU)	T195	Social Science
T114	Hotel & Restaurant Management (AU)	T196	Social Studies Education: Middle/HS
T117	Human Development & Family Studies	T197	Social Work
T121	Human Services (TSU)	T198	Sociology
T122	Industrial Design (AU)	T199	Spanish Education: Middle/HS
T123	Industrial Hygiene (UNA)	T200	Special Education
T218	Information Systems (USA)	T201	Speech
T225	Interdisciplinary Studies (Samford Adult Degree)	T202	Speech Pathology
T128	Interior Architecture (AU)	T205	Technology, Indust Techn or Engineering Tech
T133	International Studies (UAB)	T207	Telecommunication & Film or Broadcasting
T134	Journalism	T209	Theatre
T135	Laboratory Technology (AU)	T214	Wildlife Ecology & Management



For office use only

Student #: _____
Processed by: _____
Processed date: _____

APPLICATION FOR ADMISSION

Please print legibly.

Application Type

- Freshman High School** - First time to attend any college after graduation from high school or after receiving a GED.
- Transfer** – Previously attended a college other than Jefferson State.
- Transient** - Enrolled at another college or university while taking courses at Jefferson State to transfer back to student’s home institution. *(Transient letter is required.)*
- Readmit** - Returning to Jefferson State after a break in enrollment of 12 months or longer.

Term

Please list and check the appropriate year and term you plan to attend.

Year _____

- Fall
- Spring
- Summer

Personal Information

Name

First Middle Last

Address

Street Address City

State Zip County

Phone

() () ()
Home Cell Work

E-mail Address

Date of Birth

___/___/___

Social Security Number

Gender

- Male
- Female

Confidentiality of Directory Information

- Yes
- No

Citizenship

- US Citizen
- Not a US Citizen

Ethnicity

- Hispanic or Latino
- Not Hispanic or Latino

Race

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White

Non-US Citizen

If you are not a US Citizen, complete the section below.

Non-US Citizen Type _____ **Visa Type** _____
Issue Date ___/___/____ **Expiration Date** ___/___/____
Country of Citizenship _____ **Country of Birth** _____

Secondary Education

Did you graduate from high school or earn a GED? High School GED
Graduation or GED Pass Date ___/___/____
High School Name or GED Testing Center _____
Address of High School or GED Testing Center _____
City _____ State _____

Postsecondary Education

List all colleges attended other than Jefferson State.

College Name _____ **Location** _____
City _____ State _____
Attend Dates ___/___/____ to ___/___/____
Degree (if applicable) _____ **Degree Date** (if applicable) ___/___/____

College Name _____ **Location** _____
City _____ State _____
Attend Dates ___/___/____ to ___/___/____
Degree (if applicable) _____ **Degree Date** (if applicable) ___/___/____

Planned Course of Study

Program Code _____ **(Check pages 2-3 for reference)**

- Associate in Arts (AA):** Basic degree awarded to students completing a planned university parallel program designed to meet the requirements of the first two years of a Bachelor of Arts degree.
- Associate in Science (AS):** Basic degree awarded to students completing a planned university parallel program designed to meet the requirements of the first two years of a Bachelor of Science degree.
- Associate in Applied Science (AAS):** Degree awarded to students who complete the requirements of a specific career or professional program outlined in this catalog. These programs may contain no less than 60 and no more than 76 semester hours

Financial Aid Students: To be eligible for Federal Title IV Financial Aid, you must be a degree seeker enrolled in a Choice of Study that Select your Choice of Study begins with AA, AS, or AAS. Choices of Study beginning with CER, NDS, or STC are not eligible for Title IV Financial Aid.

Additional Information

Have either of your parents or legal guardians graduated from a four-year college? Yes No

The address listed on this application is my current residence, and I intend to remain at this address indefinitely. Yes No

I have been a legal resident of the State of Alabama for at least 12 continuous months immediately preceding this application. Yes No

I understand that if I have not graduated from an Alabama high school or obtained a GED in the State of Alabama within the past 3 years of this application, I may be classified as an out-of-state student. I may not qualify for in-state tuition, unless additional qualifications are met. I also understand I cannot attain in-state residency status by attending Jefferson State Community College for 12 months. Yes No

I understand that if I am classified as an out-of-state student but believe I may qualify for a military waive or that I can prove more connections to Alabama than any other state, I must submit the Certification of Eligibility for In-State Residency form, along with supporting documentation to be considered for in-state residency. Yes No

Terms

Students are responsible for knowing the policies, procedures, and deadlines outlined in the Jefferson State Class Schedule and the Jefferson State Catalog & Student Handbook.

By signing this form, I acknowledge that I have met the admissions requirements and certify that all information provided is accurate to the best of my knowledge. I understand that falsification of information in this application could result in dismissal or other disciplinary action.

By signing, I voluntarily consent to receive information (including financial information) in electronic transactions, via Self Service Banner and/or college e-mail. *Please contact the Financial Aid Office if you wish to rescind this consent for electronic notification.*

_____ / _____ / _____
Print Name Signature Date

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT - BUCKLEY AMENDMENT
NOTICE: Under the Federal Family Educational Rights and Privacy Act 20 U.S.C. 1232g Jefferson State Community College may disclose certain student information as "directory information." Directory information includes the names, addresses, telephone numbers, dates of birth and major fields of study, information about participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended. If any student objects to the aforementioned information being released, the student should notify, in writing, Admissions & Retention, 2601 Carson Road, Birmingham, AL 35215.

Additional Postsecondary Education:

List additional colleges attended other than Jefferson State.

College Name _____ **Location** _____
City State
Attend Dates ___/___/_____ to ___/___/_____
Degree (if applicable) _____ **Degree Date** (if applicable) ___/___/_____

College Name _____ **Location** _____
City State
Attend Dates ___/___/_____ to ___/___/_____
Degree (if applicable) _____ **Degree Date** (if applicable) ___/___/_____

College Name _____ **Location** _____
City State
Attend Dates ___/___/_____ to ___/___/_____
Degree (if applicable) _____ **Degree Date** (if applicable) ___/___/_____

College Name _____ **Location** _____
City State
Attend Dates ___/___/_____ to ___/___/_____
Degree (if applicable) _____ **Degree Date** (if applicable) ___/___/_____

College Name _____ **Location** _____
City State
Attend Dates ___/___/_____ to ___/___/_____
Degree (if applicable) _____ **Degree Date** (if applicable) ___/___/_____

College Name _____ **Location** _____
City State
Attend Dates ___/___/_____ to ___/___/_____
Degree (if applicable) _____ **Degree Date** (if applicable) ___/___/_____