

Foot Specialist of Birmingham

Now hiring for medical office positions!!

Administrative Medical Assistant:

Front Office position filled with scheduling, data entry, verifying insurance benefits, patient check in/check out.

Medical Assistant:

Back Office Medical Assistant to assist physicians in medical procedures, data entry, coordinating patients to exam rooms, instrument handling.

Educational Requirement:

Prefer some Experience, but will train

Salary: Rate Depends on Experience

Hours: Mon-Thu 7:30am – 5:00pm

Fri 7:30am – 1:30pm

To Apply: **Send Resume to**

[www.resumes@bhamfoot.com.](mailto:www.resumes@bhamfoot.com)