Online Proctored Exams:

Honorlock is an online proctoring software. The software is installed as a Chrome Extension or embedded into exam content, depending on LMS. This system offers two important benefits:

- It allows you to continue taking exams anywhere online, and
- It helps to protect the academic integrity of the course by verifying your identity and ensuring that exams are completed honestly by all students.

Honorlock is a virtual proctor for online exams. Students who are taking exams with Honorlock must read and agree to the Honorlock Terms of Service and Privacy Policy. Students must also read and agree to their school's code of academic integrity.

Honorlock Terms of Service: https://app.honorlock.com/terms
Honorlock Privacy Policy: https://app.honorlock.com/privacy

Hardware requirements for taking online proctored exam include:

- A well-functioning computer (see minimum requirements below) with stable Internet connection.
- A webcam with a microphone.
- Camera may be required to do 360-degree rotation for room scan (at professors discretion).
- A Student ID Card (or other government-issued photo ID).

Minimum Computer Requirements:

System Power	Dual-core 2.4 Ghz CPU, 2 GB Ram or better Intel Processor, 2 GB Ram or better
Operating System	Windows 7 or greater Mac OS 10.9 or greater Chrome OS
Supported Browser	Google Chrome - minimum version 56
Internet Connection	Speed : 1.5 Mbps download, 500 Kbps upload
Camera Resolution	400 x 300 resolution or greater
Extras	JavaScript and Cookies Enabled

Test Environment Requirements:

The online testing environment should mimic the 'in class' testing environment, and must conform to the following:

>   • Students are required to establish identity following the procedures outlined in the Honorlock instructions.

Testing Area:

>   • Lighting in the room must be bright enough to be considered "daylight" quality.
>   • Be sure the desk or table is cleared of all other materials. This means the removal of all books, papers, notebooks, calculators, etc. unless specifically permitted in posted guidelines for that particular examination.
>   • For room scans, students must show work area as well as entire room.
>   • No writing visible on desk or on walls.
>   • Close all other programs and/or windows on the testing computer prior to logging into the proctored test environment.
>   • Do not have loud music or the television playing in the background.
>   • Do not talk to talk to anyone else--No communicating with others by any means.
>   • No other persons except the test-taker should be permitted near testing environment.

The following should not be on your desk or used during your exam (unless specifically allowed for that examination):

>   • Excel, Word, PowerPoint, Textbooks, Websites, Calculators, Pen and/or Paper.

Testing Behavior:

>   • You must not leave the room during the testing period at any time, unless specifically permitted in posted guidelines for that particular examination. You must not take the computer into another room to finish testing (exam must be completed in the same room the "Exam Environment View" is completed in).
>   • No use of headsets, ear plugs (or similar audio devices) are permitted.
>   • Do not use a phone for any reason. The only exception is to contact support or your instructor in the event of a technical issue.
>   • Student's face must remain in view of camera at all times.