



## Floater/Closer Job Description

### Summary/Objective

The Floater and Closer are responsible for providing support to the Lead and Assistant Teachers to ensure a safe and consistent child development environment.

### Essential Functions

- Ability to maintain classroom control
- Maintain a safe and healthy classroom
- Uphold confidentiality

### Daily Tasks

- Report to the front office upon arrival for daily assignment
- Provide a safe and clean environment for the students
- Actively engage in classroom activities
- Maintain classroom control
- Remove garbage
- Verify papers are sent home
- Properly complete cleaning log

### Weekly Tasks

- Sanitize classroom and cots

### Monthly Tasks

- Clean behind large furniture

### Quarterly Tasks

- Work Parent's Night Out (2 per year)

### Abilities

- Decision Making
- Ethical Conduct
- Teamwork

### Qualifications

- High school diploma preferred
- Successfully pass a background check



# ARDENT

PRESCHOOL & DAYCARE

- CPR/1<sup>st</sup> Aid certified

## **Physical Demands**

The employee is occasionally required to sit; climb or balance; and stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 50 pounds.

## **Position Type/Expected Hours of Work**

This can be a full-time or part-time position, Monday through Friday and hours vary. Extended hours may be necessary as needed to cover staffing during business hours.

## **Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.