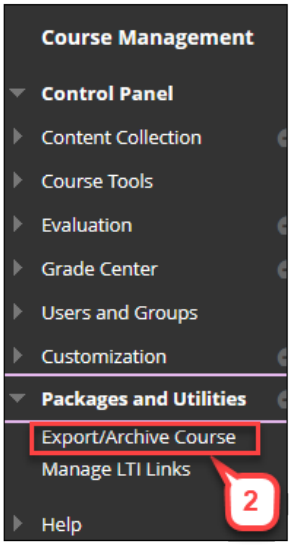
How to Export from Bb Learn to Canvas

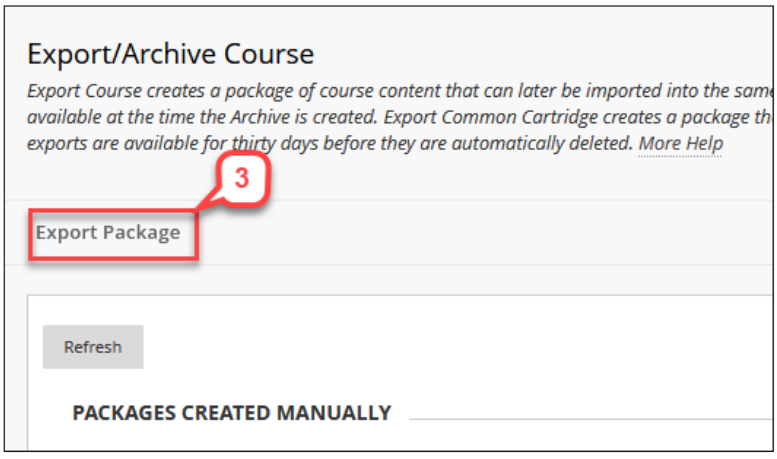
Note: You can either export all of your course or only some Blackboard course content (Tests/Pools, Discussion Board, Announcements) or can use the "Export Course" tool to export all course content. The course contents are saved in a Blackboard export .zip file. Then, you can import the .zip file to the Canvas course.

Note: *The Export Course does not include any scores or assignments from students.*

Part I: Export Blackboard Course Contents

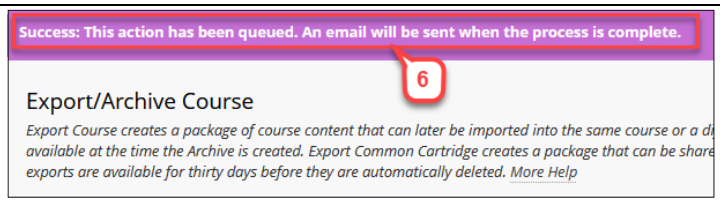
1. Login a Blackboard course.
2. Under the "Control Panel" > "Packages and Utilities," click **Export/Archive Course**.
3. Click **Export Package.**
4. On the "Export Course**"** window, scroll to the "Select Course Material" section, click the box to select contents you want to export.
5. Click **Submit**. ***Note:*** *Blackboard will create a course package (a .zip file.)* Do not attempt to unzip the file because it is not a regular .zip file.

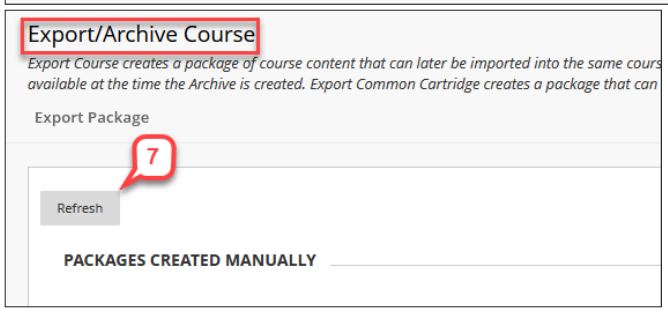


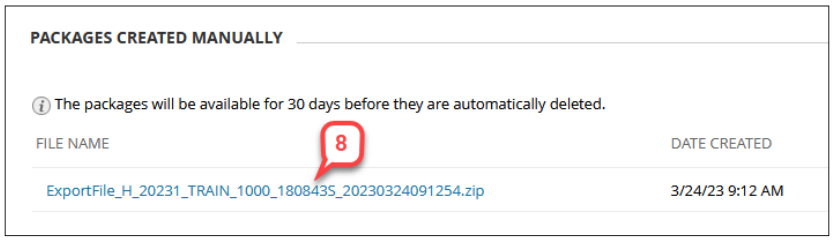


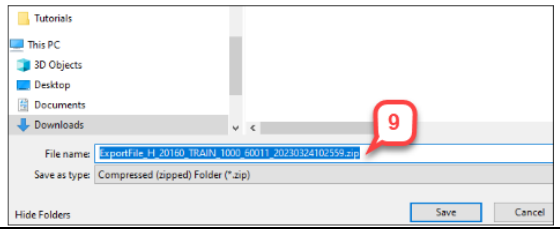
6. A message “Success: This action has been queued. An email will be sent the process is complete” is shown.
7. Once the email is received. Go back to the “**Export/Archive Course”** window, click **Refresh** button.
8. Click the file name to download the .zip file.

Save the Blackboard export .zip file.



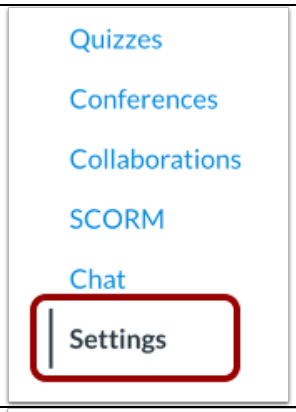
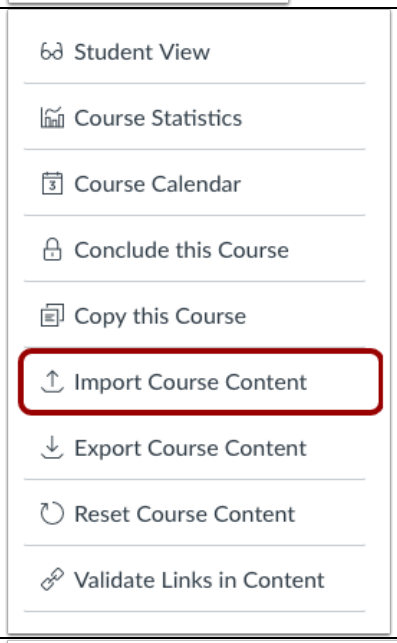
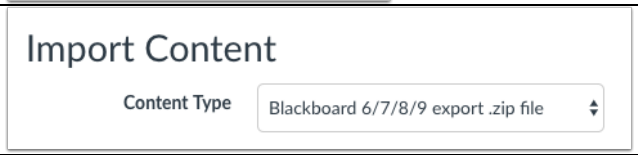
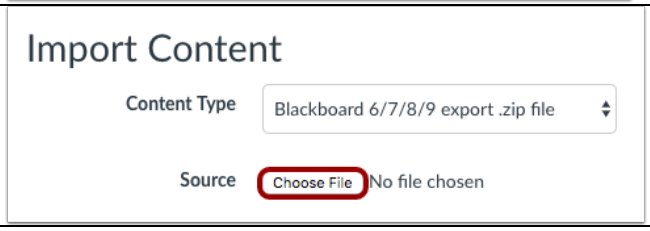


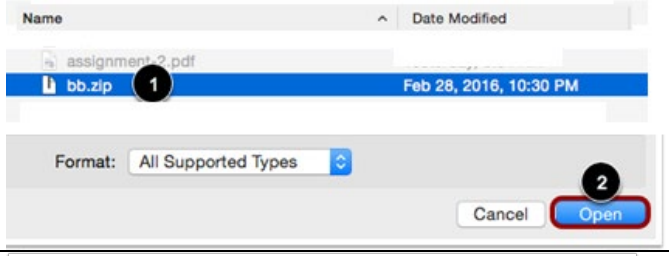
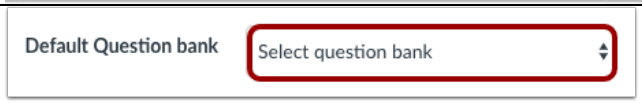
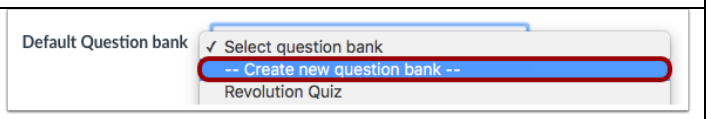
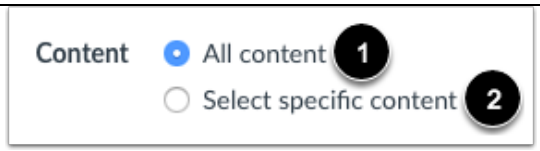
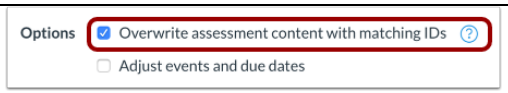


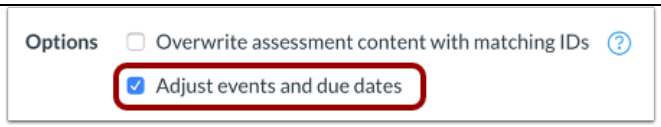
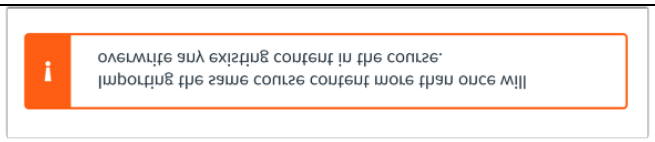


Part II: Importing Blackboard Zip File into Canvas

Note: *The import adds to what Canvas course already has. It will not override the Canvas course contents. However, you can select "Overwrite assessment content with matching IDs" option in importing process.*

In Course Navigation, click the **Settings** link.	
Click the **Import Course Content** link.	
In the Content Type drop-down menu, select the **Blackboard 6/7/8/9 export .zip file** option.	
Click the **Choose File** button.	

Find and click the Blackboard .zip file you want to import [1]. Click the **Open** button [2].	
In the **Default Question bank** drop-down menu, select the Question bank you want to use for your question bank from Blackboard.	
If you do not have a question bank you want to use, you can [create a new question bank]. In the drop-down menu, select the **Create new question bank** option.	
To import all content from the course, click the **All Content** button [1]. If you want to [select specific content], click the **Select specific content** button [2]. **Note:** If you select the specific content option, you are required to select the content you want to import after you review the remaining page options. After you start importing the content, the import selection cannot be canceled.	
To overwrite the assessment content with matching IDs, click the **Overwrite assessment content with match IDs** checkbox. Some systems recycle their IDs for each new export. Therefore, if you export two separate question banks they will have the same IDs. To prevent losing assessment data Canvas treats the question banks as separate objects despite the IDs. Choosing this option will disable this safety feature and allow assessment	

data to overwrite existing data with the same IDs.	
If you want to adjust the due dates associated with the course events and assignments, click the **Adjust events and due dates** checkbox.	
When importing content, a message displays explaining that importing the same course content or export package more than once overwrites any existing content in the course.	
Click the **Import** button [1]. A progress indicator displays the upload status by percentage [2].	
The Current Jobs section displays the status of your import. Running reports display a progress bar indicating the time remaining to complete the import [1]. If you chose to select specific content in your course, the current job will show as Waiting for Select [2], which means you must select the content you want to import. The import may also display other status indicators as part of the import process. Learn more about course import statuses. View the content from any completed imports by accessing any link in Course Navigation.	