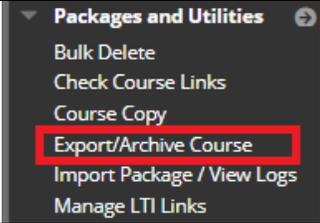
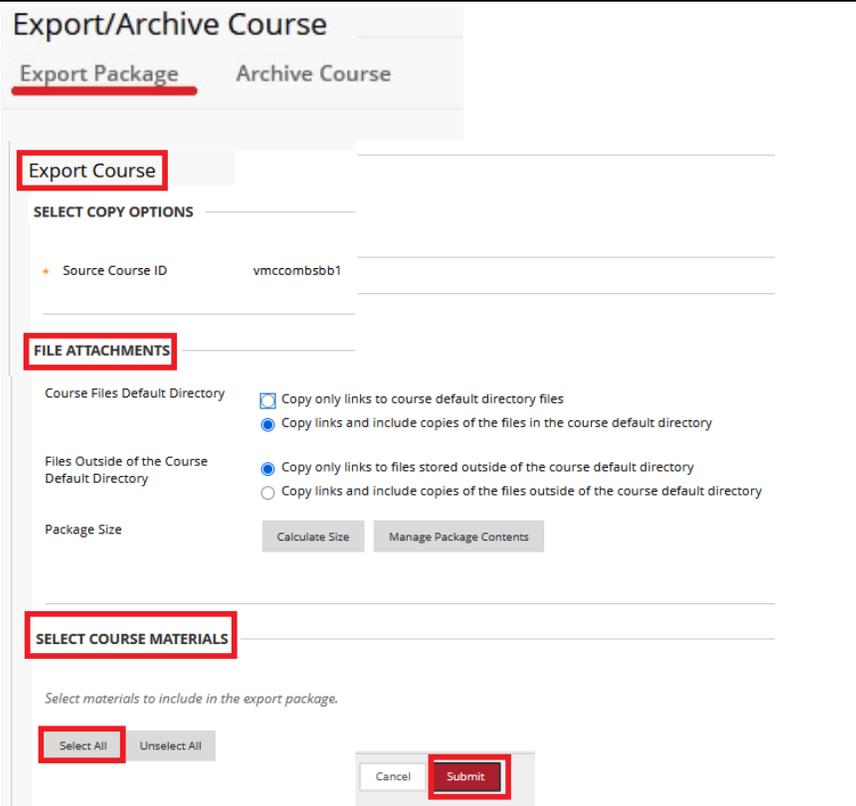
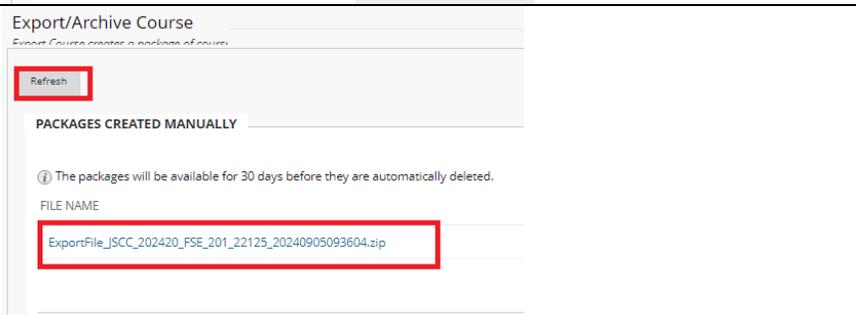
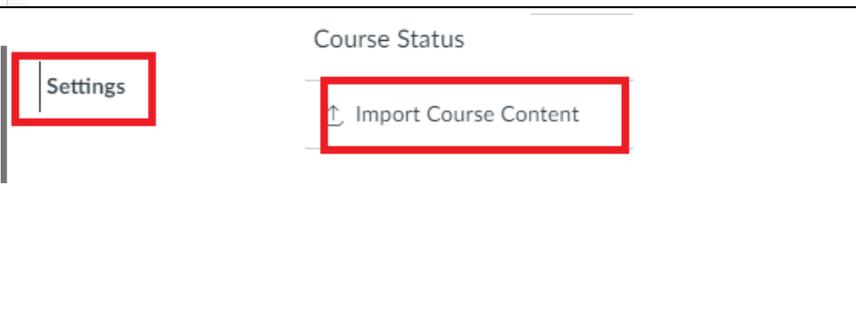
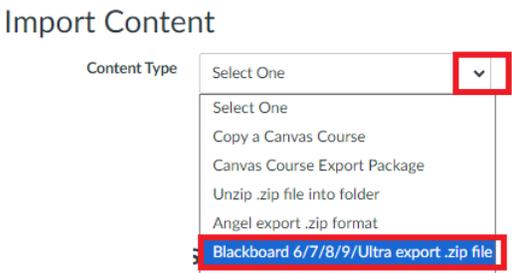
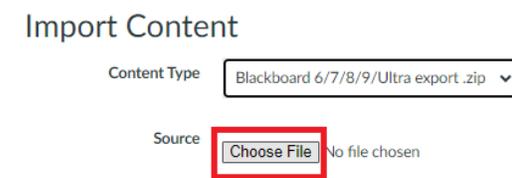


# How to Export Bb Course – Import to Canvas

<p>1. Go to Bb Course – Packages and Utilities – Export Course.</p> <p><a href="#">Bb Help Link</a></p>	 <p>▼ Packages and Utilities</p> <ul style="list-style-type: none"> <li>Bulk Delete</li> <li>Check Course Links</li> <li>Course Copy</li> <li><b>Export/Archive Course</b></li> <li>Import Package / View Logs</li> <li>Manage LTI Links</li> </ul>
<p>2. Select “Export Package.”</p> <p>3. Select Options (File Attachments/Course Materials) and select “submit.”</p>	 <p><b>Export/Archive Course</b></p> <p><u>Export Package</u> Archive Course</p> <p><b>Export Course</b></p> <p>SELECT COPY OPTIONS</p> <p>Source Course ID: vmcombsbb1</p> <p><b>FILE ATTACHMENTS</b></p> <p>Course Files Default Directory:         <input type="checkbox"/> Copy only links to course default directory files  <input checked="" type="checkbox"/> Copy links and include copies of the files in the course default directory     </p> <p>Files Outside of the Course Default Directory:         <input checked="" type="checkbox"/> Copy only links to files stored outside of the course default directory  <input type="checkbox"/> Copy links and include copies of the files outside of the course default directory     </p> <p>Package Size: Calculate Size Manage Package Contents</p> <p><b>SELECT COURSE MATERIALS</b></p> <p>Select materials to include in the export package.</p> <p>Select All Unselect All</p> <p>Cancel <b>Submit</b></p>
<p>4. Refresh until Export file is completed.</p> <p>5. Download export file to local computer.</p>	 <p>Export/Archive Course</p> <p>Export Course creates a package of course.</p> <p>Refresh</p> <p>PACKAGES CREATED MANUALLY</p> <p>The packages will be available for 30 days before they are automatically deleted.</p> <p>FILE NAME</p> <p>ExportFile_JSCC_202420_FSE_201_22125_20240905093604.zip</p>
<p>6. Go to Canvas Course – Select Settings on Course Menu (at the bottom); Select “Import Course Content” under Course Status on the right side of the screen.</p> <p><a href="#">Canvas Help Link</a></p>	 <p><b>Settings</b></p> <p>Course Status</p> <p>↑ Import Course Content</p>

<p>7. Under Import Content select “Blackboard export zip file.”</p>	
<p>8. Choose and attach Source (zip) file.</p>	
<p>9. Select “All Content” or specific content button and “Import.”</p> <p><b>Note:</b> If selecting “specific content” – once import is completed click on “select content” to choose items to import. Select items (expand arrow under each) and then “Select Content” button.</p>	