

## JSCC PROFESSIONAL DEVELOPMENT CLASSES

Jefferson Campus	Shelby-Hoover Campus
Intro to Excel February 18 8:30am - 12:30pm <a href="#">Register Here</a>	Intro to Excel March 4 8:30am - 12:30pm <a href="#">Register Here</a>
Office365 March 3 8:30am-12:30 pm <a href="#">Register Here</a>	Office365 March 17 8:30am-12:30pm <a href="#">Register Here</a>
Essentials of Communication April 28 8:30am - 11:00am <a href="#">Register Here</a>	Essentials of Communication April 14 8:30 am - 11:00am <a href="#">Register Here</a>
Customer Service April 30 8:30am-11:00am <a href="#">Register Here</a>	Customer Service April 16 8:30am - 11:00am <a href="#">Register Here</a>
<b>Optional Classes Below</b>	
Time Management March <a href="#">Register Here</a>	Time Management March 13 <a href="#">Register Here</a>
Emotional Intelligence April 3 <a href="#">Register Here</a>	Emotional Intelligence April 10 <a href="#">Register Here</a>
Leadership Classes:  LS1 April 7&8 <a href="#">Register Here</a>  LS2 April 21 <a href="#">Register Here</a>  LS3 May 5 <a href="#">Register Here</a>	