



# Verification of Identity

Student Name: \_\_\_\_\_ Student ID (A #): \_\_\_\_\_

**Instructions:** This form can be completed in person or by mail. Choose only one of the forms to submit.

**In person:** Bring this form to the JSCC Financial Aid Office. This form must be **signed** in the presence of a JSCC Official. You will also need to bring a permanent, unexpired, valid government-issued photo identification.

**By mail:** If you are unable to appear in person to complete this form, you may mail the required documentation to the address provided. You will need to mail the following:

- Page two of this notarized **original** Verification of Identity signed by you.
  - A notarized copy of your permanent, unexpired, valid government-issued photo identification.
- \*Online notarization is not an acceptable method for satisfying these requirements.**

## Verification of Identity (To Be Signed at the Institution)

The student must appear in person at Jefferson State Community College to verify his or her identity by presenting a permanent, unexpired, valid government-issued photo identification (ID), such as, but not limited to, a permanent driver’s license, other state-issued ID, or passport. JSCC will maintain a copy of the student’s photo ID that is annotated with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student’s ID.

In addition, the student must sign, **in the presence** of a JSCC Official: **Verification of Identity**

I certify that I (printed name) \_\_\_\_\_ am the individual submitting this proof of identification.

\_\_\_\_\_  
(Student’s Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Student ID – A #)

Copy Photo ID Here

**FOR FINANCIAL AID USE ONLY**

### For Financial Aid Office Use Only

Valid Government-issued Photo Identification used:	
Date Received:	Received by:



# Verification of Identity

Student Name: \_\_\_\_\_ Student ID (A #): \_\_\_\_\_

### Verification of Identity (To Be Signed in the Presence of a Notary)

If the student is unable to appear in person at Jefferson State Community College to verify his or her identity, the student must provide the following:

- A copy of the permanent, unexpired, valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- The original Verification of Identity provided below, which must be notarized. **\*Online notarization is not an acceptable method for satisfying these requirements.**

### Verification of Identity

I certify that I (printed name) \_\_\_\_\_ am the individual submitting this Verification of Identity.

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Student ID - A #)

### Notary's Certification of Acknowledgement

State of \_\_\_\_\_

City /County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,  
(Date) (Notary's name)

\_\_\_\_\_, personally appeared and proved to me  
(Printed name of signer)

on basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of government –issued photo ID provided)

To be the above-named person who signed the foregoing instrument.

Subscribed and Sworn before me this \_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Signature of Notary Public)

(Seal)

My Commissions Expires \_\_\_\_\_

**Mail:** Jefferson State Community College

Financial Aid Office  
2601 Carson Road  
Birmingham, AL 35215

Jefferson State does not discriminate on the basis of race, color, national origin, sex, disability, or age in its admission, programs, and services in compliance with Title VI and VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, and the Americans with Disabilities Act of 1990.