

## WHAT IS DROPOUT DETECTIVE?

Dropout Detective is a student retention and success solution that integrates directly with Canvas to provide a “risk index” of how likely each student will drop out of or fail their course(s). The program analyzes past and current behavior to predict future performance. This program pulls together the different reasons a student is at risk and makes it easy to quickly go through and look at what might be happening with a student and determine an appropriate intervention strategy.

## ACCESSING DROPOUT DETECTIVE

To access Dropout Detective, log into Canvas and access one of your courses. Click on the “Dropout Detective” link on the left navigational toolbar. This link is only viewable by faculty and administrators. The link is not viewable by students.

## UNDERSTANDING THE ‘RISK INDEX’ PAGE

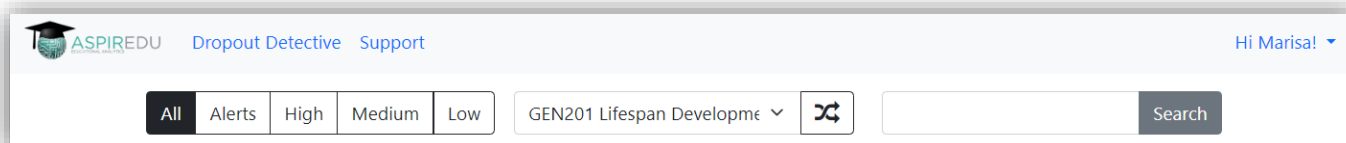
When you access the Dropout Detective link, you will see a list of the students in your course ranked from those most at risk of dropping out and/or failing to those least at risk.

- Risk Index Color – Red is most at risk, yellow is medium risk, and green is low risk.
- Risk Index Score – The risk index score is from zero to 100. The higher the risk index score, the higher the student’s risk of failing or withdrawing. This risk index score applies to each student’s level of risk in your course.
- Latest Access – This is the timestamp of the student’s most recent access to the course.
- Latest Submission – This is the timestamp of the student’s most recent submission of a gradable activity in the course.

| Student                                                                                              | Risk Index                | Last Access           | Latest Submission     |
|------------------------------------------------------------------------------------------------------|---------------------------|-----------------------|-----------------------|
| Michael Bynes                                                                                        | <div><div></div></div> 65 | 02/18/2024 12:33 a.m. | 02/15/2024 12:33 a.m. |
| Jacob Evans                                                                                          | <div><div></div></div> 63 | 02/18/2024 12:33 a.m. | 02/16/2024 12:33 a.m. |
| Hannah Richardson                                                                                    | <div><div></div></div> 58 | 02/18/2024 12:33 a.m. | 02/17/2024 12:33 a.m. |
| Emily Samuels                                                                                        | <div><div></div></div> 57 | 08/30/2023 8:47 a.m.  | 02/14/2024 8:17 a.m.  |
| Harper Nevin                                                                                         | <div><div></div></div> 57 | 02/18/2024 12:33 a.m. | 02/16/2024 12:33 a.m. |
| Mia Galiardi                                                                                         | <div><div></div></div> 26 | 02/19/2024 12:33 a.m. | 02/16/2024 12:33 a.m. |
| William Drake                                                                                        | <div><div></div></div> 23 | 02/19/2024 12:33 a.m. | 02/18/2024 12:33 a.m. |
|  Sofia Richardson | <div><div></div></div> 3  | 02/18/2024 12:33 a.m. | 02/15/2024 12:33 a.m. |
| Aiden Brooks                                                                                         | <div><div></div></div> 2  | 08/31/2023 7:53 a.m.  | 02/14/2024 8:17 a.m.  |
|  Avery Bell       | <div><div></div></div> 2  | 08/28/2023 8:47 a.m.  | 02/13/2024 10:30 p.m. |
| Charlotte Hernandez                                                                                  | <div><div></div></div> 2  | 08/30/2023 8:50 a.m.  | 02/15/2024 8:17 a.m.  |

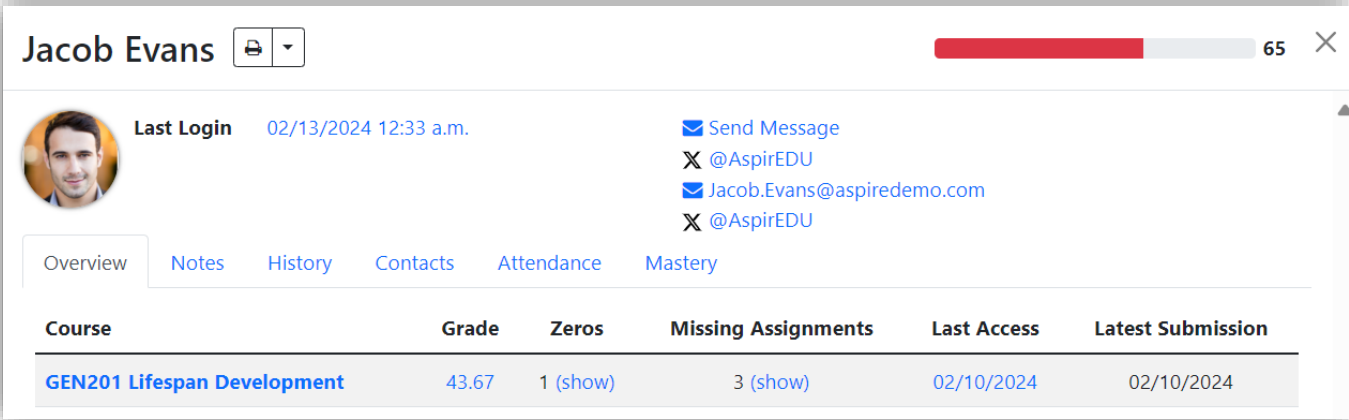
## NAVIGATION

You may filter the dashboard to view only high-risk, medium-risk, and low-risk students using the navigation bar on the top left of the page. To return to the view of all students, click on 'All.' You may toggle between pages using the pagination bar. Other options include filtering by section from the drop-down menu and searching for a student in the search bar by name or SIS ID.



## STUDENT-SPECIFIC INFORMATION

To learn more about a student's performance, click on the student's name.



**Jacob Evans**  65 

**Last Login** 02/13/2024 12:33 a.m.

 [Send Message](#)  
 [@AspirEDU](#)  
 [Jacob.Evans@aspiredemo.com](mailto:Jacob.Evans@aspiredemo.com)  
 [@AspirEDU](#)

[Overview](#) [Notes](#) [History](#) [Contacts](#) [Attendance](#) [Mastery](#)

| Course                                      | Grade | Zeros                    | Missing Assignments      | Last Access | Latest Submission |
|---------------------------------------------|-------|--------------------------|--------------------------|-------------|-------------------|
| <a href="#">GEN201 Lifespan Development</a> | 43.67 | <a href="#">1 (show)</a> | <a href="#">3 (show)</a> | 02/10/2024  | 02/10/2024        |

- Last Login – This is the timestamp of the student's last login to Canvas.
- Send Canvas Message – Click on the link to initiate a Canvas Conversations message to the student.
- Communication Channels – Any communication channels the student has recorded in Canvas will be displayed on the upper right (cell phone number, alternative email addresses, Facebook, Twitter).
- Grade – This is the student's current grade in the course.
- Zeros – This is the number of zeros a student has earned in the course.
- Missing Assignments – This is the number of assignments the student is missing based on the assignment due dates in the course. Keep in mind that if the student does not submit the assignment and you enter a zero for that assignment, it is not counted in the missing assignments. This is intentional. This takes into consideration the assumption that once a grade is entered, that assignment is in the past and will not be

- **Last Access** – This is a timestamp of the student's last access to the course. If this is blank, then the student has never accessed the course.

## NOTES

It is important to know that anything entered into the Notes area can be viewed by administrators. Depending on the settings requested by your institution, you may or may not have access to see Notes entered by allies and other instructors. Documenting outreach to students is essential, but careful attention should be given to the information documented. Do not include any information that may violate FERPA. Please get in touch with your administrator if you have questions about what should and should not be documented in Notes.

Overview

Notes

History

Contacts

Attendance

Mastery

Acknowledge Alerts

There are no active Alerts.

Save

Print

☐ Activate Alert

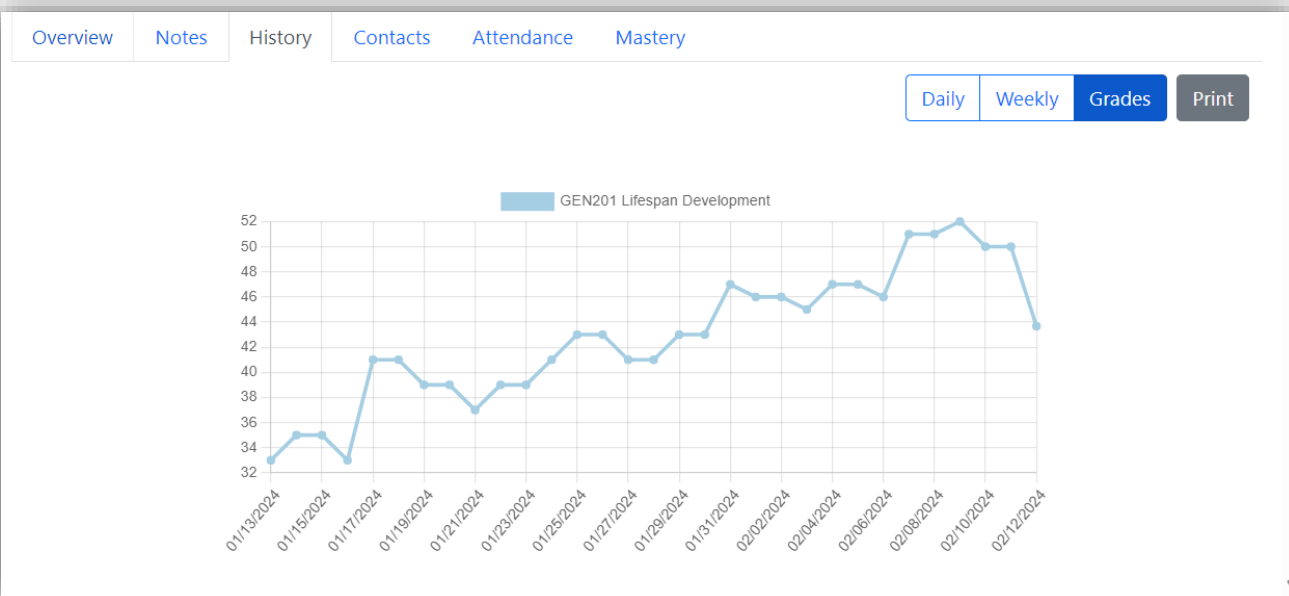
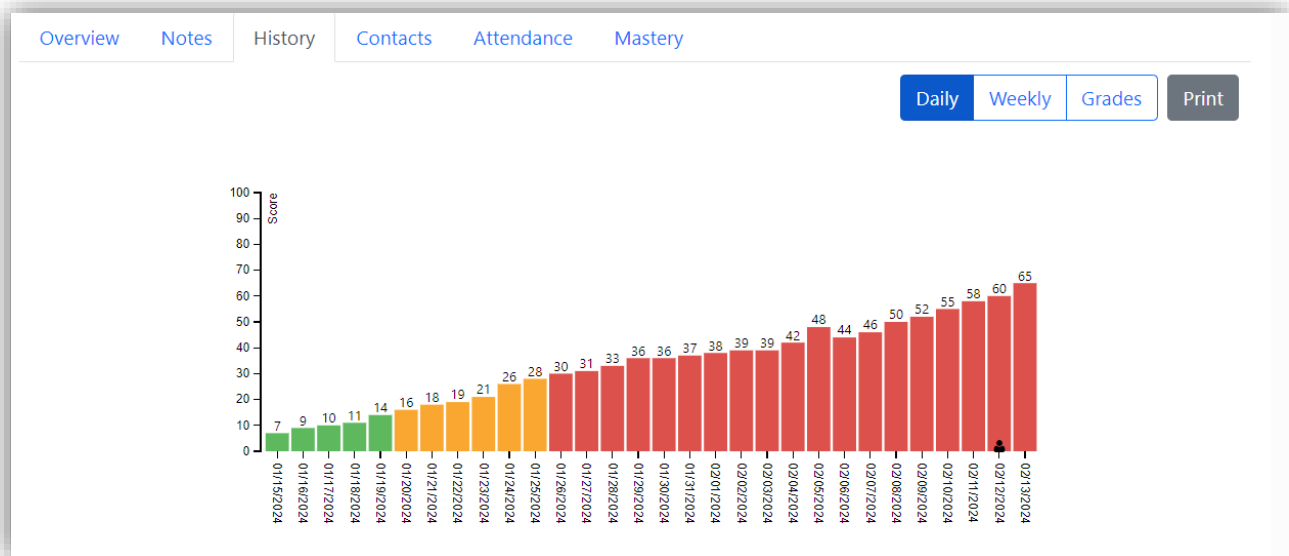
Select tags

| <div><div>🕒</div><div>Date &amp; Time</div></div> | <div><div>👤</div><div>Author</div></div> | <div><div>📖</div><div>Course</div></div> | <div><div>📝</div><div>Note</div></div>                                                                                                                                             | <div><div>🗑️</div><div>Delete</div></div> |
|---------------------------------------------------|------------------------------------------|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| 02/12/2024<br>10:33:29 PM                         | Addison<br>Murphy                        | GEN201 Lifespan<br>Development           | <div>I'm concerned about the student's progress in my course. I've reached out to them several times and have not received any response.</div> <div>No response from student</div> | <div>✕</div>                              |
| 02/11/2024<br>10:33:29 PM                         | Jeong Lee                                | BS270 Child<br>Psychology                | <div>92% match to Turnitin</div> <div>Plagiarism</div>                                                                                                                             | <div>✕</div>                              |
| 02/11/2024<br>10:33:29 PM                         | Brad Moser                               | MA201 Applied<br>Statistics              | <div>I'd like for them to focus on this assignment during their tutoring session later today.</div>                                                                                | <div>✕</div>                              |

## HISTORY

The history tab is an excellent source of information about a student's course performance over time. The history displays the student's risk level for the past 30 days, the past 30 weeks, and grade in the course for the past 30 days. In addition to seeing whether the student's performance is improving or declining, the history may provide insight into a student's activity patterns.

The history tab can also be a powerful way to determine the effectiveness of your outreach to students. When a Note is entered, an indicator will appear on the history tab for that date. Any time you see the indicator, you or another user (advisor, administrator, etc.) has performed outreach to that student on that date. This lets you know if someone has had recent contact with the student, and you can review their comments in the Notes area. For the school, the combined tallying of outreach efforts provides critical data on the frequency of outreach and the effectiveness of that outreach and has tremendous long-term potential in helping the school identify best practices. Documenting your outreach to students in Notes is a convenient way to review your recent contact with a student, but also substantially contributes to student success initiatives.



## CONTACTS

The Contacts tab provides contact information for any ally(ies) assigned to a student.

[Overview](#)
[Notes](#)
[History](#)
[Contacts](#)
[Attendance](#)
[Mastery](#)

[Email all Contacts](#)

### Allies

[Email all Allies](#)

| Ally          | Dashboard              | Email                                                                    | Send Message      |
|---------------|------------------------|--------------------------------------------------------------------------|-------------------|
| Ella Wood     | Freshmen <i>(more)</i> | <a href="mailto:Ella.Wood@aspiredemo.com">Ella.Wood@aspiredemo.com</a>   | <a href="#">✉</a> |
| John Smith    | Advisory Group A       | <a href="mailto:john.smith@aspiredemo.com">john.smith@aspiredemo.com</a> | <a href="#">✉</a> |
| Marisa Rickel | Freshmen               |                                                                          | <a href="#">✉</a> |

### Instructors

[Email all Instructors](#)

| Course                                       | Instructor     | Email                                                                            | Send Message      |
|----------------------------------------------|----------------|----------------------------------------------------------------------------------|-------------------|
| <a href="#">GEN201 Lifespan Developme...</a> | Addison Murphy | <a href="mailto:Addison.Murphy@aspiredemo.com">Addison.Murphy@aspiredemo.com</a> | <a href="#">✉</a> |

## USING DROPOUT DETECTIVE

Use Dropout Detective as part of your regular Canvas routine. The more frequently you check Dropout Detective, the quicker you can spot students who might be at risk and intervene.

Here are some suggestions on how faculty members can best use the information gained from Dropout Detective to help at-risk students and increase retention rates in their online courses.

ENTER YOUR EXPECTATIONS OF FACULTY OUTREACH TO STUDENTS HERE

## WHERE DO I REFER STUDENTS FOR ADDITIONAL HELP?

ENTER STUDENT SUPPORT SERVICES THAT YOUR SCHOOL PROVIDES HERE (I.E., TUTORING, COUNSELING, CONTACT THE STUDENT'S ADVISOR, ONLINE HELP DESK, ETC.)

## WHOM DO I CONTACT IF I HAVE QUESTIONS?

ENTER CONTACT INFORMATION HERE (CANVAS ADMIN, CHAIR OF DEPARTMENT, LEAD FACULTY, ETC)